

APPLICATION FELICIAN COLLEGE GRADUATE PROGRAMS

APPLICATION INSTRUCTIONS

Please complete the Application for Graduate Admission accurately and neatly, and return it, along with your \$40 non-refundable application fee to the address below.

The enclosed chart lists additional items that must be submitted with your application. Your application will not be reviewed until all required items are received.

APPLICATION FEE

Your \$40 application fee is non-refundable. You may pay this fee with a major credit card, or a check or money order made payable to Felician College. You may also pay your deposit online by credit card or e-check at: <http://felician.edu/admissions/costs-tuition/application-deposit-payment>.

If you receive a fee waiver, are a current student at Felician College, or are a graduate of Felician College, you are not required to submit an application fee.

TRANSCRIPTS

Your transcripts must be official copies bearing a registrar's seal. Transcripts must be sent to Felician College directly from institutions previously attended, or they may be sent by you if mailed in an envelope signed and sealed by the registrar. International students must submit transcripts evaluated by a credential evaluation service such as World Education Services (WES), AACRAO, or any credential evaluation service that is a member of the National Association of Credential Evaluation Services (NACES).

RECOMMENDATIONS

If you are required to submit any recommendations with your application, please use the recommendation form provided, and have the person(s) completing the forms mail them directly to Felician College at the address indicated on the form.

In lieu of the recommendation form provided in this application, you may submit a signed letter of recommendation on a company letterhead. If you are required to submit more than one recommendation, please copy the enclosed form.

OFFICE OF ADMISSION

One Felician Way • Rutherford, NJ 07070
Phone: 201.355.1465 • Fax: 201.355.1443
admissions@felician.edu • felician.edu

Felician College is Sponsored by the Felician Sisters



CITIZENSHIP INFORMATION

U.S. Citizen Yes No

U.S. Permanent Resident Yes No If yes, A#

City and Country of Birth

If you are not a U.S. citizen or permanent resident please answer the following questions:

Country of Citizenship

Do you need an I-20? Yes No

Are you currently in the U.S.? Yes No

If yes, please answer below:

Current Visa Classification

Exp. Date

Do you have an I-20? Yes No

Exp. Date

Current school through which your I-20 was issued:

If applicable, please submit copies of your passport, I-20, DS2019, and all U.S. visas in your passport.

INTERNATIONAL STUDENTS

If you are an international student whose native language is not English, you will be required to submit a TOEFL (IBT 79, paperbased 550) or IELTS (6.5) score.

The TOEFL or IELTS requirement will be waived for any student who has studied in an institution whose primary language of instruction is English for at least one year or earned a C or better in an English 101 course from an American university.

In lieu of submitting the TOEFL, students may also opt to successfully complete the English as a Second Language program at Felician College. In this case, students will gain conditional admission into Felician College and be able to matriculate into their degree program only after passing an internally administered proficiency test or obtaining an ELS English for Academic Purposes Level-112 Completion Certificate within the past two years.

If your previous institution was outside of the U.S., you will also be required to have a course-by-course credential evaluation completed by a credential evaluation service such as World Education Services (WES), AACRAO or any credential evaluation service that is a member of the National Association of Credential Evaluation Services (NACES). For more information, visit naces.org.

If you require a student visa, please contact the Office of International Programs at +1.201.559.3518 or oip@felician.edu for more information.

EMPLOYMENT INFORMATION

List your employment history or attach a resume (MBA applicants must submit resume)

Name of employer	Dates of employment	Position

Are you a Certified Teacher? Yes No If yes, in which state(s) _____Are you a Registered Nurse? Yes No If yes, you must attach copy of your RN license and answer below:_____
RN License Number State Exp. Date_____
RN License Number State Exp. DateAre there any Board of Nursing disciplinary actions against your license? Yes No If yes, explain on a separate sheet.

OPTIONAL INFORMATION*This data is collected for institutional research purposes only.***RACE AND ETHNICITY:**Hispanic or Latino: Yes No

Describe your ethnic background (select all that apply):

 Asian Black or African American American Indian or Alaska Native – Enrolled _____ Tribal Affiliation _____ Native Hawaiian or Other Pacific Islander White Other**RELIGION:** Catholic Hindu Muslim Buddhist Jewish Pentecostal Baptist Lutheran Methodist Episcopal Presbyterian Unitarian Other**HOW DID YOU LEARN ABOUT FELICIAN COLLEGE? (Check all that apply)** Mail received from Felician College. Poster or billboard. If yes, where? _____ Newspaper/magazine advertisement. If so, name of publication. _____ Felician College representative at my school or workplace. If so, where? _____ School counselor, human resources office or parish. If yes, where? _____ Friend, family member, teacher, colleague, Felician student or alumni. Internet search. Online advertising. Fair or convention. Other: _____

INTENDED START DATE AND LOCATION

Intended start date:

Intended location (*check one*):

- Felician's Lodi/Rutherford campus
- Online

Off-campus at the following partner institution:

- East Orange General Hospital
- Monmouth Medical Center
- Kimball Medical Center
- Saint Barnabas Medical Center
- Other

MAJOR

Please select the desired program of interest:

BUSINESS & HEALTHCARE ADMINISTRATION

- Master of Business Administration (MBA) in Innovation and Entrepreneurial Leadership
- Master of Science in Healthcare Administration
- Doctor of Business Administration (DBA)

COUNSELING PSYCHOLOGY

- Master of Arts in Counseling Psychology

EDUCATION

- Master of Arts in Education
 - ___ *with initial certification (requires student teaching)*
 - ___ *without certification (does not require student teaching)*
 - ___ Elementary Education (K-6)
 - ___ Teachers of Students with Disabilities
 - Dual certification with Elementary Education*
- Master of Arts in Education: Leadership
 - ___ *with Principal and Supervisory Certifications*
 - ___ *with Supervisory Certification only*
- Post-Master's Certificate Program for Supervisory Certification *for those who already hold a master's degree*
- Master of Arts in Education
 - ___ School Nursing and Health Education
 - ___ School Nursing
 - ___ Health Education
- Graduate Certification in School Nursing or School Nursing and Teacher of Health Education
- Post-Baccalaureate Teacher Education Certificate
 - ___ Early Childhood
 - ___ Elementary
 - ___ Secondary
 - ___ Special Education

NURSING

- Master of Science in Nursing
 - ___ Adult-Gerontology Nurse Practitioner online
 - ___ Family Nurse Practitioner online
 - ___ Education
 - ___ Executive Leadership
- Doctor of Nursing Practice
 - ___ Advanced Practice
 - ___ Executive Leadership
- Post-Master's Certificate
 - ___ Adult-Gerontology Nurse Practitioner
 - ___ Family Nurse Practitioner
 - ___ Education
 - ___ Executive Leadership
- Accelerated BSN (ABSN)

RELIGIOUS EDUCATION

- Master of Arts in Religious Education *online*
- Graduate Certificate in Religious Education *online*
- Post-Master's Certificate in Religious Education *online*

Graduate admission requirements vary by program. Please see the chart below to identify the requirements for your program of interest. In addition to all requirements indicated in the chart, you must submit a \$40 application fee.

	Official Transcripts	Test Scores	Number of Recommendations	Personal Statement	Other
RELIGIOUS EDUCATION					
Master of Arts in Religious Education or Graduate and Post-Master's Certificate Online only	From all undergraduate and/or graduate institutions	None	One (professional: pastor, DRE, principal)	Yes	Ministerial Discount Form (if applicable) Interview
COUNSELING PSYCHOLOGY					
Master of Arts in Counseling Psychology	From all undergraduate and/or graduate institutions	None	Two (professional)	Yes	Résumé
BUSINESS AND HEALTHCARE ADMINISTRATION					
Doctor of Business Administration (DBA)	From all undergraduate and/or graduate institutions	None	Two (professional)	Yes	Résumé
Master of Business Administration (MBA) in Innovation and Entrepreneurial Leadership	From all undergraduate and/or graduate institutions	None	None	Yes	Résumé
Master of Science in Healthcare Administration	From all undergraduate and/or graduate institutions	None	None	Yes	Résumé
EDUCATION					
Master of Arts in Education and Master of Arts in Education: Leadership	From all undergraduate and/or graduate institutions	None	Two	Yes	Copy of Teacher License if applicable, Interview
Master of Arts in Education: School Nursing and/or Health Education	From all undergraduate and/or graduate institutions	None	Two	Yes	Copy of Nursing License
Certificate: School Nursing or School Nursing and Health Education	From all undergraduate and/or graduate institutions	None	Two	Yes	Copy of Nursing License
Post-Master's Certificate Program for Supervisory Endorsement	From all undergraduate and/or graduate institutions	None	Two	Yes	Copy of Teacher License
NURSING					
Doctor of Nursing Practice: Advanced Practice*	From all undergraduate and/or graduate institutions	None	Two (professional)	Yes	Contact Admissions for info
Doctor of Nursing Practice: Executive Leadership*	From all undergraduate and/or graduate institutions	None	Two (professional)	Yes	Contact Admissions for info
Master of Science in Nursing: Education	From all undergraduate and/or graduate institutions	None	Two (professional or academic)	Yes	Nursing License
Master of Science in Nursing: • Adult-Gerontology Nurse Practitioner • Family Nurse Practitioner	From all undergraduate and/or graduate institutions	None	Two (professional or academic)	Yes	Nursing License
Master of Science in Nursing: Executive Leadership	From all undergraduate and/or graduate institutions	None	Two (professional or academic)	Yes	Nursing License
Post-Master's Certificate: • Adult-Gerontology Nurse Practitioner • Family Nurse Practitioner • Executive Leadership • Education	From all undergraduate and/or graduate institutions	None	Two (professional or academic)	Yes	Nursing License
Accelerated BSN (ABSN)	From all undergraduate and/or graduate institutions	None	Two (professional or academic)	Yes	N/A

*Additional requirements may be necessary. Contact your admission counselor.

RECOMMENDATION FORM

Felician College
Office of Admission
One Felician Way
Rutherford, NJ 07070

Contact Admissions
TEL: 201.355.1465
FAX: 201.355.1443
admissions@felician.edu

TO BE COMPLETED BY APPLICANT

Applicant's Name

Address

City

State

Zip Code

Country

Phone

E-mail

Program for which you are applying

The Educational Amendments Act of 1974 (public law 93-380) allows students the right to inspect recommendations if the applicant does not waive this right and subsequently enrolls at the college. Please check below to indicate if you wish to waive the right to inspect recommendations in your file:

Yes, I waive my right. No, I do not waive my right.

Signature

Date

TO BE COMPLETED BY RECOMMENDER

Recommender's Name

Title

Phone

Relation to the applicant

How long have you known the applicant?

Please check the appropriate box to indicate the candidate's qualities in each category:

Qualities	Below Average	Average	Very Good	Excellent	No Basis For Judgement
Analytical skills					
Verbal skills					
Writing skills					
Leadership ability					
Maturity					
Initiative					
Motivation					
Dependability					

Please complete the reverse side.

