

INTERNSHIP LEARNING OBJECTIVES

Name: _____ Internship Faculty Advisor: _____

Internship Semester: _____ Internship Site: _____

It is the students' responsibility to complete this form along with their Faculty Internship Advisor.

Learning Objectives provide the structure and framework for learning outside of the classroom during an internship experience. These objectives illustrate how you will **DO** something and should be specific, strong and clear to provide an understanding of your needs and course you are pursuing. Solid objectives will increase the likelihood that the internship experience will be beneficial and successful. Attached are examples of NOT S.M.A.R.T. and S.M.A.R.T. Learning Objectives. These examples will give you a better idea between acceptable and unacceptable objectives for your upcoming internship. *Your goal is realistic if you truly **believe** that it can be accomplished.*

S.M.A.R.T. Learning Objectives to help generate Outcomes

Specific	Provide a specific objective such as Who, What, Where, When, Which and Why.
Measurable	Measure your progress of each objective you set, stay on track; reach specific dates so you know when you accomplish something.
Attainable	Develop attitudes, skills and abilities that will enable you to attain any goal you set for yourself as long as you use your internship time wisely.
Realistic	An objective must be realistic so that it can represent something you are willing and able to work toward
Timely	Set a timeframe for yourself so your objective can be completed within a certain period of time.

Learning Objective One: What have I learned in the classroom that relates to the real working world? _____

Learning Objective Two: What new skills will I learn or hope to learn during the internship? _____

Learning Objective Three: How will this internship help inform my understanding of career choices within my major or field? _____

EXAMPLES OF INTERNSHIP LEARNING OBJECTIVES

NOT S.M.A.R.T. Learning Objectives

S.M.A.R.T. Learning Objectives

I want to learn all about working in the County Prosecutor's Office.

I will learn the methods involved in researching crime statistics and analyzing and entering data.

I want to develop the same communication skills used among the Detectives when responding to important calls and e-mails.

I will analyze the different departments within the Prosecutor's Office to get more experience.

I will learn about Human Resources Management.

I will study the states wages and hour laws.

I will learn to develop appropriate test items for employment tests.

I hope to receive an overall perspective on insurance and benefits provided by employees.

This internship will give me experience in the Accounting field.

I plan to study the methods of accounting costs used by this firm.

I will learn to apply the principles of accounting to tax preparation.

I want to determine if working for an accounting firm is an appropriate career goal for me.

I am very interested in counseling troubled teenagers.

I will learn to administer and interpret personality inventories.

I hope to develop my potential as a facilitator in group counseling.

I plan to research teenage alcoholism and identify five factors that contribute to the problem.