To be completed by the student’s academic advisor:

I recommend that (name of student) carry a reduced course load of _______ credit (not less than 6) for the _________(semester) for the following academic reason:

☐ Initial difficulty with the English language. Describe the difficulty and why it is considered “initial”

☐ Initial difficulty with reading requirements. Describe the difficulty and why it is considered “initial”

☐ Unfamiliarity with US teaching methods or requirements. Describe the difficulty the student is experiencing:

☐ Improper course level placement. Describe the reason for the improper placement:

The student’s expected graduation date is ________________________________

Name of advisor: __________________________________________________________

Signature of advisor: _______________________________________________________

Advisor’s e-mail: __________________________________________________________

Department: _______________________________________________________________

Today’s Date: ________________________________

To be completed by the Office of International Programs:

Approved: ________________ (yes or no) Period covered: __________________________

SEVIS RCL Authorized on ____________________________ (date)

Denied because: __________________________________________________________________________

DSO: ____________________________________________